

Position Description: Sanitation Operator

Position Summary

Under the supervision of the Sanitation Supervisor, the Sanitation Operator is a non-exempt position under FLSA. This position assists with operation and maintenance of sanitation trucks and waste bins to facilitate the scheduled removal and disposal of residential and commercial trash in the City of Hillsboro. The employee in this position is responsible for exercising judgment as to the details of assigned work within prescribed procedures. Portions of work are conducted in potentially hazardous conditions due to the presence of solid waste

Essential Functions

- Learns operation of the sanitation trucks under the direct supervisor of the Sanitation Supervisor.
- Performs safety checks as required prior to operating trucks and/or equipment
- Assists with the maintenance of sanitation trucks
- Learns trash collection routes including both residential and commercial customers
- Cleans, repairs and maintains residential and commercial trash bins
- Inspects departmental equipment and machinery
- Collects weight tickets from the Marion County transfer station and submits weight tickets to the City Office
- Serve as additional assistance for the Street Department at the direction of the Sanitation Supervisor.

Marginal Functions

- Assists other departments as the need arises;
- Performs other duties as deemed necessary or assigned.

Classification Quick View	
FLSA:	NON-EXEMPT
ADA:	APPLICABLE
FMLA:	INELIGIBLE
OSHA:	Human blood /body fluids
Working Conditions	Adverse weather Hazardous Chemicals Manual Labor

Position Requirements

Experience: One to three years of similar experience is preferred. Employee is expected to have acquired the necessary information and skills to perform the job reasonably well after six months of employment.

Education: High school diploma or GED is required. This position requires a valid Kansas Commercial Driver's license (CDL). Equipment operating, welding and mechanic experience preferred.

Technical Skills: This employee must possess the ability and willingness to learn truck equipment operations and maintenance. The employee will operate trucks and other departmental equipment. The ability to read and interpret written instructions, route sheets and reports is required.

Problem Solving: Problem solving is a factor in this position. This employee encounters problems with equipment and scheduling.

Decision Making: Limited decision making is involved in this position. This employee makes decisions about performing daily duties in the most efficient manner.

Supervision: The employee works under the frequent supervision from the Sanitation Supervisor and has no supervisory responsibility.

Financial Accountability: This employee is responsible for the safe operation of departmental equipment, has limited authority to purchase necessary supplies and the employee does not participate in the annual budget process.

Personal Relations: Daily contact with the general public, co-workers and supervisory personnel.

Working, Conditions: Some adverse weather conditions exist within this position. Exposure to human blood, waste, bodily fluids, hazardous chemicals, work in confined areas, heavy machinery, excessive noise, and all types of weather conditions expected.

Physical Requirements: Manual labor including lifting and carrying heavy objects, bending, walking, climbing and the ability to operate departmental equipment is required frequently in this position. A pre-employment physical assessment is required.

The specific statements shown in each section of this description are not intended to be all inclusive. They represent typical elements and criteria considered necessary to successfully perform the job