

Hillsboro, Kansas
September 5, 2023

1. The City Council met in regular session via Zoom and in person on Tuesday, September 5, 2023 at 6:30pm with Mayor Lou Thurston and Council members Blake Beye, Brent Driggers, David Loewen and Byron McCarty participating.

Members Absent: None.

2. **Others Participating:** Andrew Kovar, City Attorney; Matt Stiles, City Administrator; Danielle Bartel, City Clerk; Morgan Marler, Water & Wastewater Superintendent; Darin Neufeld, EBH & Associates.

3. **CALL TO ORDER:** Mayor Lou Thurston called the meeting to order at 6:30pm.

4. APPROVAL OF CONSENT AGENDA

VOUCHERS in the amount of \$415,108.42.

MINUTES for the regular meeting dated August 15, 2023.

Council member Beye motioned to approve the consent agenda. Council member Driggers seconded. Motion carried.

5. **PUBLIC COMMENTS:** None.

6. **REVENUE NEUTRAL RATE HEARING:** Mayor Thurston opened the public hearing. Administrator Stiles reviewed the City's intent to exceed the Revenue Neutral Rate. No public comments.

RESOLUTION 2023-07: Council member Loewen motioned to adopt Resolution 2023-07. Council member Beye seconded. Motion carried 4-0 by roll call vote. The public hearing was closed.

7. **ADOPTION OF THE 2024 BUDGET:** Administrator Stiles reviewed the 2024 budget. Council member McCarty motioned to adopt the 2024 budget as presented. Council member Beye seconded. Motion carried 4-0 by roll call vote.

8. **MORGAN MARLER, WATER & SEWER SUPERINTENDENT:** Morgan Marler provided the annual report through photos. She highlighted the sewer system and the inflow and infiltration consent decree, which was lifted in June. Marler provided an overview of the sewer lining project, point repairs, grease traps, and assistance from KRWAA for sludge analysis. She also thanked other city staff for assisting with numerous projects. Marler described the water distribution system and a flush hydrant they recently installed. Marler provided an update on the pilot study as well. Mayor Thurston thanked Marler for her report and stated he is proud of her team.

9. BUSINESS ITEMS

JOHNSON SERVICES PROPOSAL FOR SEWER LINING: Administrator Stiles shared phase one of sewer lining was completed in spring 2023 and a second round was planned for 2024. Johnson Service offered a discount for phase two if the City would be willing to contract for the end of this year. Stiles noted a budget amendment would be needed and the approximate cost savings for phase two would be \$25,146. Staff recommended moving forward with the proposed advanced timeline.

Council member McCarty motion to approve the estimate for sewer lining from Johnson Service Company for \$186,815. Council member Driggers seconded. Motion carried.

RESOLUTION 2023-08 KDOT COST SHARE APPLICATION: Darin Neufeld of EBH & Associates shared of his appreciation for the water department staff as well. Neufeld shared the application to be submitted noting new support letters will be used from Tabor College and USD 410.

Council member Loewen motioned to adopt Resolution 2023-08 for the KDOT Cost Share Application at 25% which would be \$195,225. Council member McCarty seconded. Motion carried 4-0.

RESOLUTION 2023-09 SETTING AN ENFORCEMENT HEARING FOR 306 W GRAND: Administrator Stiles shared the code enforcement report for the property at 306 W Grand. He reviewed the resolution which sets a hearing for November 7, 2023 during the City Council meeting.

Council member Beye motioned to adopt Resolution 2023-08 to set an enforcement hearing for 306 W Grand on November 7, 2023. Council member McCarty seconded. Motion carried 4-0.

AIRPORT HANGAR ROOF REPAIR: Administrator Stiles reviewed the quote received to repair the airport hangar roof for \$28,700, noting the deductible of \$10,000 would be paid by the City. The remaining portion would be covered by insurance. He highlighted the need to maintain the airport runway and suggested the shared portion of the hangar be used for city storage. Staff recommended approval of the bid from Mahaney to repair the hangar roof.

Council member Driggers motioned to approve the estimate from Mahaney Group in the amount of \$28,700 to repair the roof on the airport hangar. Council member Beye seconded. Motion carried.

NETWORKS PLUS MANAGED IT SERVICES: Administrator Stiles shared of the serviced provided by GPCN as the City's IT provider, and the support provided by Networks Plus. After the installation of the DATTO backup solution, staff had further discussions with Networks Plus, and would like to have a more proactive approach to IT management. Stiles noted GPCN can still be utilized for issues that do not fall within the Networks Plus agreement.

Council member McCarty motioned to approve the proposal from Networks Plus for managed IT services. Council member Beye seconded. Motion carried.

FOOD TRAILER PURCHASE: Administrator Stiles shared an opportunity for the City to purchase a food trailer. The trailer would provide concessions at Memorial Field. It also has the potential to be used at other locations.

Council member Driggers motioned to approve the purchase of a food trailer from Dan Janzen in the amount of \$12,500. Council member Beye seconded. Motion carried.

HILLSBORO FORD INVOICES: Administrator Stiles reviewed the Hillsboro Ford invoices. Council member McCarty motioned to approve payment to Hillsboro Ford in the amount of \$893.49. Council member Driggers seconded. Council member Beye abstained. Motion carried.

10. CITY ADMINISTRATOR'S REPORT: Administrator Stiles reported on the following:

- New Director of Parks & Recreation
- Public Power Week
- Marion County Leadership Program
- Sales Tax Report
- KPP Electric Bill
- Tabor Intern

11. PUBLIC COMMENTS: None.

12. COUNCIL COMMENTS: Mayor Thurston shared thank you notes he received from Hillsboro Elementary School 3rd graders and the thank you notes Administrator Stiles received from Mrs. Corby's 5th grade class.

13. ADJOURNMENT: Council meeting adjourned at 7:51pm.

ATTEST:


LOUIS THURSTON, MAYOR


DANIELLE BARTEL, CITY CLERK